

How We handle Your Personal Data

Hokkaido University (hereinafter referred to as HU) ensures compliance with General Data Protection Regulation (hereinafter referred to as GDPR).

HU securely handles, and safeguards your personal data in accordance with the Hokkaido University Personal Information Management Rules.

1. How We Use Your Personal Data

HU uses your personal data for the following purpose(s). HU will not use your personal data for other purposes unless stated by the laws and regulations of member countries of the EU, the EEA, and Japan.

- ◆ To go through the procedure for entering Hokkaido University School/Graduate School of Economics and Business as a research student.
- ◆ To go through the procedure to get the certificate of eligibility when applicants pass the entrance exam.

2. Legal Basis on Processing Your Data

HU processes your personal data with your consent (GDPR, Article 6, Paragraph 1 (a)).

3. Withdrawal of Your Consent

You can withdraw your consent at any time. Your withdrawal will not affect the lawfulness of your personal data that has already been processed with your consent prior to the withdrawal.

4. How Long We Keep Your Data

Your personal data will be kept for 10 years counting from the subsequent fiscal year (from April to -March) after the fiscal year your data was collected.

5. Your Rights on Your Personal Data

You, as data subject (an individual whose personal data is collected, held and processed), have following rights as stated in GDPR, as well as other related laws and regulations:

- To access your personal data.
- To have your inaccurate personal data corrected.
- To have your personal data deleted where appropriate.
- To restrict the processing of your personal data
- To object the processing of your personal data
- To transfer your personal data to third-party entities.

6. How to File a Complaint

If you are not happy with the way your personal data is handled, or the response you received from HU, you have the right to file a complaint to a supervisory authority defined in GDPR (Article 51, Paragraph 1).

7. Entrusting Your Personal Data

Upon ensuring the secure handling and appropriate safeguards, we entrust the operation of going through the procedure to get the certificate of eligibility to Sapporo Regional Immigration Bureau.

8. Sharing Your Personal Data

HU shares your personal data with Sapporo Regional Immigration Bureau for the purpose of getting the certificate of eligibility.

Postal address and contact information of Sapporo Regional Immigration Bureau

•Postal address

060-0042 Sapporo Third Joint Government Bldg., Odori-nishi 12 Chome, Chuo-ku, Sapporo City, Hokkaido, Japan

•Phone number: +8111-261-9658

9. Adequacy Decisions

HU is governed by IAA (Incorporated Administrative Agency) Personal Information Protection Act. The European Commission's adequacy decision is not applicable to HU.

Please make inquiries to:

Hokkaido University, School/Graduate School of Economics and Business

Student Affairs Office

060-0809 Kita9 Nishi7, Kita-ku, Sapporo 060-0809, JAPAN

Email:ecokyomu@jimuhokudai.ac.jp

TEL: +8111-706-3164